

## Kūaotunu Residents' and Ratepayers' Association Incorporated

### Summary of Changes to the 2019 KRRRA Constitution for re-Registration of KRRRA to the Incorporated Societies Act 2022 (Act) (noted in blue)

#### and other KRRRA Procedural Changes (noted in red)

1. Change to CI 2 - Definitions adding reference to Incorporated Societies Act 2022 (Act) and defining days in the Constitution as “working” days in accordance with Act.
2. Signed Consent for Membership CI 4.1 – deemed to have been given on payment of membership fee – requirement of Act and avoids records of all forms of members to date being required to signed and simplifies process going forward.
3. Add CI 4.2 Treasurer maintains register of members details.
4. Add CI 4.3 Membership ceasing and renewal of membership requirements by the Act.
5. Removal of Common Seal requirement of 1908 Act as no longer relevant– CI 6.6 and CI 10.1.
6. General Meetings voting add additional alternative to proxy CI 5.5.
7. Frequency of AGM added to CI 5.8 – requirement of the Act.
8. Simplify signing requirements re Annual Financial Report – CI 5.8.1 and 8.3.
9. Conflicts of Interest CI 5.8.1 bullet added – complying with the Act.
10. Details of nominees for Committee better specified for the KRRRA election process CI 5.8.4.
11. Minutes and resolutions minuted and records kept defined - required by the Act CI 5.10.
12. Each person on the Committee now is an Officer and required to provide written consent and certification by the Act– CI 6.1.
13. Addition of CI 6.2 – Duties of all Officers and role of Deputy Chairperson added to CI 6.3.
14. Addition of CI 6.5 – Role of Deputy Chairperson defined.
15. Treasurer duties and membership records added to comply with the Act - CI 6.7.
16. Add maximum number of Contact Persons and Secretary will be Contact Person for Registrar of Incorporated Societies and Secretary Registered Office address as per KRRRA website – CI 6.8.
17. Add term limit proposal for Officer and Chairperson to comply with the Act - CI 6.9.
18. Addition of CI 6.10 & CI 6.11 – Committee to have the power to appoint member to fill casual vacancy and two further members to assist capacity when committee numbers are low.
19. Change CI 6.19 – Public speakers time agreed that current 3 mins to be changed to 5 mins / Committee can still change this time allotment depending on circumstances.
20. Altering Constitution CI 7.3 – with a simple majority allowed by the Act rather than the current 65% to provide flexibility.
21. A complete rewrite of the section relating to Disputes CI 12 – which is bureaucratically cumbersome and long – but is a copy of the section from the Act – sub-Committee couldn't think of a way to shorten it and not lose the meaning and achieve full compliance with the Act.